



FOR CLERK USE ONLY	
City Council	
Item No.	12

CITY COUNCIL/REDEVELOPMENT AGENCY AGENDA FACT SHEET

COMMUNITY SERVICES - LIBRARY

Department

October 19, 2010

Requested Date

1. Request:

Council/RDA Approval ☒

Other (specify) ☐

Information Only/
Presentation ☐

Hearing ☐

2. Requested Action:

Request permission to rehire one of the laid off Library Assistant I staff members to assist with the library's literacy programs. This will be paid with the CLLS Literacy Grants and **will NOT impact the General Fund**. Grants are already included in the 2010-11 Budget.

3. Fiscal Impact:

Revenue:

Increase ☐

Decrease ☐

Source: _____

Amount: _____

Cost:

Increase ☐

Decrease ☐

Source: _____

Amount: _____

Does Not Apply ☒

4. Reviewed By:

Finance Dept. on _____

By: _____

Comments: _____

City Attorney on _____

By: _____

Comments: _____

Note: Back up must be submitted along with this form. Deadline is 5:00 p.m., 2 Fridays before the scheduled meeting date.

CLERK USE ONLY

CITY COUNCIL DATE: _____

Action ☐

Consent ☐

Hearing ☐

Filing ☐

Presentation ☐

Other(specify) ☐ _____

Reviewed by: City Clerk _____

Date _____

City Manager _____

Date _____

CITY COUNCIL AGENDA REPORT


SUBJECT: Rehire laid-off part-time library staff to assist with Literacy Programs

AGENDA DATE: October 19, 2010

APPROVED FOR AGENDA BY: Victor Carrillo, City Manager

RECOMMENDATION: Approve rehiring of PT library staff to assist with Literacy Programs

FISCAL IMPACT: \$16,650 (Literacy Grant)

PREPARED BY: Sandra Tauler,  Community Services Director

APPROVED BACKGROUND INFORMATION: (Prior action/information)

DISCUSSION (Current consideration)

The library is receiving a grant in the amount of \$25,000 for literacy programs. This work was traditionally handled by existing library staff. Due to the loss of staff during the recent layoffs, this will be difficult to accomplish. The two programs funded by this grant are Adult Literacy Services and Families for Literacy. During FY 2009-10 the Adult Literacy Program helped 123 adults improve their English reading skills and 12 families enjoyed learning about early literacy skills in the Families for Literacy program.

Adult Literacy Services is a program that offers help to members of our community improve their English reading skills with one-on-one tutoring. This helps them enter the highly competitive job market at a higher level. As you know, our community has many people with low level English skills because of the high percentage of recent immigrants. These tutoring sessions are "student oriented," so that each individual can work on their specific goals, such as acquiring a driver's license, passing the GED test, and/or be able to read with their children-- among many others. Tutoring is done by volunteers. Library staff handles training, program promotion, tutor and learner recruitment, report writing, manage tutor/learner pairs and handle the day to day activity of the program.

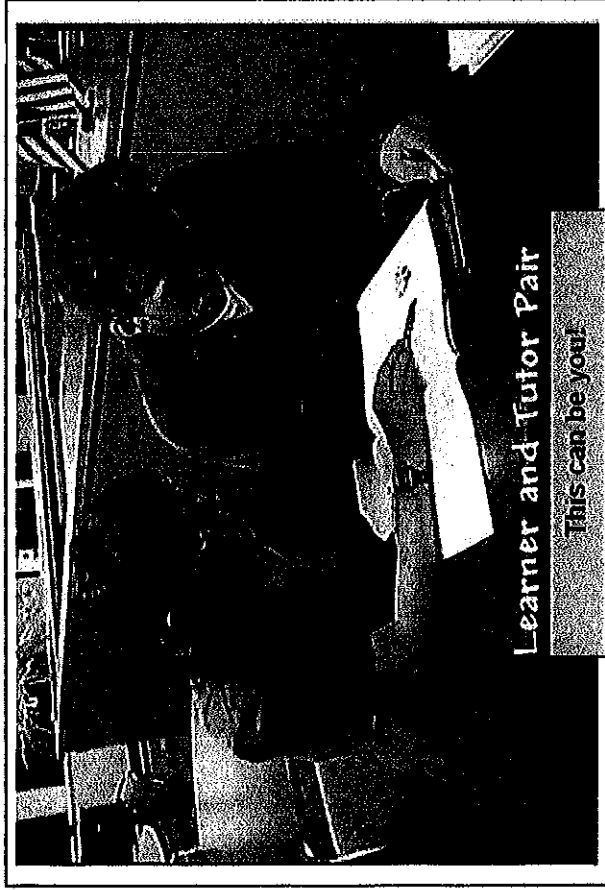
Families for Literacy is a program that helps adult literacy students prepare their children for school. Reading readiness is an absolute necessity for children to succeed in school. When a parent has low literacy skills, they do not have the knowledge or skills to help their children be ready for school. In this program we help parents learn about the importance of pre-reading skills and help them learn how to incorporate games and reading to their young children (0-5yrs old). We give each child a free book to help build their home library and encourage parents to read aloud to them. Having books at home has been proven to help children be better readers and value reading. This program offers a family night once per month with special guests that help parents learn about reading readiness, health and nutrition, discipline, and library services appropriate for the whole family.

This request is to re-hire one of the laid off Library Assistant I staff members to assist with these programs. As you know, a total of 4 permanent part time Library Assistants were also laid off as of August 12, 2010. We were authorized to bring back on part time Library Assistant I, in order to keep the Carnegie Library open. **This request will allow us to continue providing the literacy services without impacting the general fund.** In addition, the library will also be experiencing additional staff shortages due to extended medical leaves of three staff members from October thru May, so this extra help is direly needed. This position will allow us to continue the programs through the end of this fiscal year.

Rehire Permanent PT position at 30hrs/week = \$18,500
Minus 10% cut - \$16,650

Agenda Item No. _____

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For more information call

Norma Gerardo

768-2170

Or drop by for a visit

Camarena Memorial Library

850 Encinas Ave.

Calexico, CA 92231



Camarena Memorial Library

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***Volunteer as a Tutor
at the Library***

No experience necessary

Flexible hours

We prepare you and supply all materials



Be part of your community

Camarena Memorial Library Literacy Project



You – or Someone You Care About – Can

Get Help with Your Reading



FREE at the Library

One-on-One tutoring

Work at your own pace - No Pressure

Flexible hours

Did we mention that it's **FREE**?

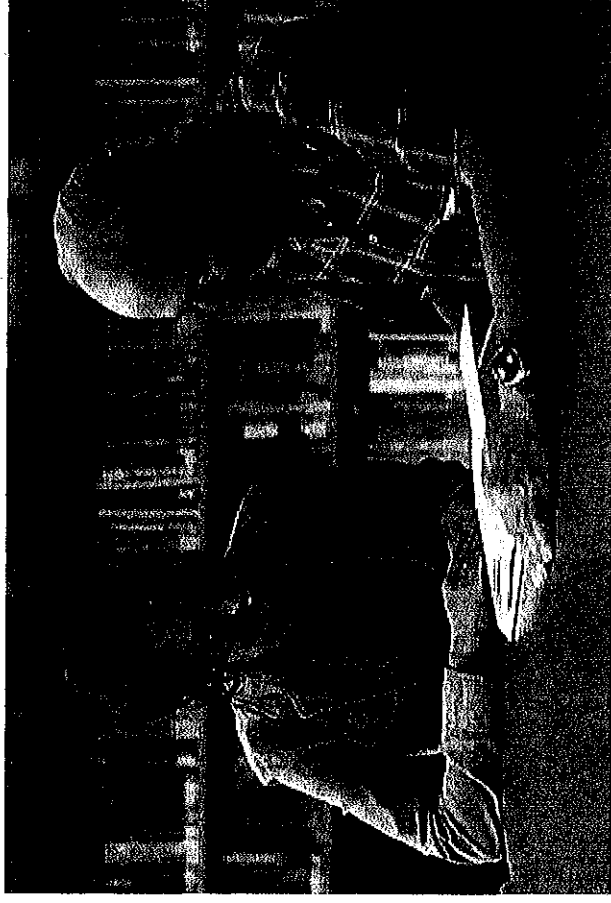
For more information call
Norma Gerardo
(760) 768-2170

Or drop by for a visit
850 Encinas Ave.
Calexico, CA 92231



You'll be glad you did!

Camarena Memorial Library Literacy Project





CAMARENA MEMORIAL LIBRARY

FAMILIES FOR LITERACY PROGRAM

**Invites parents who would like to improve
their English reading skills and who have a
child 5 years old and under
to come and join us for story time.**

*Thursday,
June 10, 2010
6:00-7:30 pm.*

**Flannel board stories, crafts, songs, refreshments,
educational activities & free books.**

Parents will receive English literacy instruction and special
information about library services and parenting.



**Camarena Memorial Library
850 Encinas Ave.
Calexico, CA 92231
(760) 768-2170**

